



Southern Area Judo



Southern Area Grass Roots Club Development Fund

About the development fund

The Southern Area is delighted to announce the launch of its new Club Development Fund. The fund has been established to provide financial support to Southern Area member clubs for grass-roots development projects that seek to increase participation and growth, with long-term benefit to judo in the Area.

A total of £10,000 has been made available for this funding scheme. Southern Area-registered member clubs are eligible to apply for a one-off grant that will generally be limited to £1,000 in order to enable as many clubs as possible to be supported.

When with the funding scheme be available?

Applications are welcomed from the start of August 2024, with a deadline of 31st October 2024 and projects must be completed by the end of the 2024/25 financial year (end of March 2025). This deadline may be extended, subject to availability of funding and demand.

Development fund objectives

The objectives of the development fund are as follows:

- To help community clubs to grow and support more people to take part in judo
- To support recruitment, retention and widening participation
- To increase resilience, capacity and capability of Area clubs
- To reduce barriers to participation and improve access for under-represented groups

Eligibility

The funding scheme is limited to Southern Area-registered member clubs, located within and operating within the Southern Area. Clubs must have current and valid membership of British Judo and should have a track record of supporting Area events. Priority will be given to clubs that are run by unpaid volunteers and those with limited financial resources.

There is no minimum award, and it is unlikely that we will be able to consider applications in excess of £1,000, unless there is compelling evidence of significant expected impact. It is expected that most applications will be for projects between £500 and £1000. Generally, only one award will be made to a club. However, if there are exceptional circumstances, an additional award may be considered.

Priority will generally be given to applications that are likely to result in long-term benefit or that enhance the capacity, capability or expertise of individuals/clubs within the Area, particularly if this is likely to benefit larger groups of people.

Clubs are not eligible to apply if they have received funding from the Area in the preceding 12-month period, and we cannot retrospectively fund any projects that have already taken place. The fund is intended to support club development rather than development of volunteers and individuals; the latter can apply through the standard rolling funding application process.

What support can be applied for?

Examples of costs that can be applied for to support grass roots development fund projects may include (but are not limited to):

- equipment purchase
- volunteer/coaching fees/expenses
- venue or facility hire
- promotion and publicity
- subsidy of new participant initial costs – mat/monthly/club membership fees, judogi purchase, BJA membership fees, grading fees
- subsidy of event fees to allow participants to attend for free or at a reduced price
- events (or series of events) that bring people together from a wider area to create new opportunities to develop individuals within the Area

What costs are unlikely to be supported?

While we are looking to support a broad range of projects that help to further the stated objectives of the grass roots development fund, there are some costs that generally fall outside of the scope of this scheme. A non-exhaustive list of examples is given below:

- capital works or large-scale building construction/refurbishment costs
- general fundraising
- most projects that seek to provide basic facilities/equipment for judo (e.g. mats) or for which clubs would ordinarily be expected to self-fund
- events that are profit-making (or expected to be profit-making)
- projects for which funding has already been received, or for which funding has been applied for and a decision is awaited
- projects that have already been completed
- salaries of full-time employees or projects that bring personal financial benefit to an individual

Duration of funding awarded

The funding awarded must be spent by the end of March 2025.

Accounting

Club must keep the Southern Area informed of progress of project, and submit a final report at the end of the project, which must demonstrate impact. All spending must be accounted for. All invoices, receipts and other documentation, providing evidence of total spend, must be sent to the Southern Area at or before the conclusion of the project. Any unspent funds to be returned to the Southern Area at the conclusion of the project.

Application process and assessment

The Club Development Fund application form must be completed in full. The application should be completed and submitted by the club Chair, Treasurer, Secretary or Head Coach. The person completing the application will be the lead applicant who will be responsible for managing and accounting for any grant awarded. All information requested and all questions in all sections of the form must be fully completed or this may result in delay or rejection of your application. It is particularly important that you fully detail all of the costs associated with your project and you are encouraged to provide quotations and/or evidence of costs where available and relevant. Completed application forms must be submitted by email to secretary@sajudo.org.uk and copied to treasurer@sajudo.org.uk. We will acknowledge successful receipt of applications.

All applications will be considered by a panel appointed by the Southern Area Committee. Each application will be assessed on its own merit and within the budget available for the funding period. The panel will make a recommendation to the Southern Area Committee on whether or

not funding should be awarded. The panel or the Committee may request additional documentation/information from the applicant. The possible outcomes of each application are:

- Support in full (the full amount applied for is awarded)
- Support in part (an award is made that is less than the total amount applied for)
- Not support (the application is not successful)

The decision of the Southern Area Committee is final and it is a condition of the application that applicants understand they cannot appeal the outcome of a decision on an award.

Key dates

Applications can be submitted from the start of August 2024. The deadline for receipt of applications is 31st October 2024. The first review of applications will take place in early October 2024 for those applications received first. There will be an ongoing review process for subsequent applications. We will aim to inform the lead applicant of the outcome of their application within one month of the receipt of their application. All outcomes will be communicated no later than the end of November 2024.

Payment of awards

We will endeavour to make payment within two weeks of notification of a successful award, following receipt of your acceptance of the terms of the award. Payments will be made in a single instalment by BACS into the club's bank account. The Southern Area reserves the right to withdraw funding and/or recover any fund already paid if you make false representations in relation to your application.

Reporting requirements

We have an obligation to ensure that funding awarded is used for the purposes stated in the application and in furtherance of the development fund objectives. Successful applicants will be required to submit a final report outlining the impact of the project, together with a full accounting of how the funds have been spent.

Evaluation and transparency

Successful applicants are expected to participate in any evaluation exercise carried out by us that will enable us to assess the impact and value of the grants awarded to your club. The names of clubs that are successfully awarded funding, together with the title of their funded project and the amount awarded, and summary statistics relating to applications, will be published on the Southern Area website. The outcomes of this funding scheme will also be reported to member clubs at the Southern Area AGM, and with British Judo and the English Areas at Judo England meetings.

Assistance with applications

If you require any assistance in completing your application, please contact secretary@sajudo.org.uk and copy chair@sajudo.org.uk. Please let us know if you require any reasonable adjustments to facilitate your application.

GDPR

We are committed to ensuring your privacy is protected. Should we ask you to provide certain information by which you can be identified, then you can be assured that it will only be used for the purposes of the consideration of applications and for the administration of this funding scheme. We will not retain your data for any longer than is necessary for the purposes for which it was provided.